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| **Job Title** | Site Operative | **Name** | Mathew Dearden |
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| **Reporting To** | Assistant Site Manager | **Location** | Dewsbury |
|  |  |  |  |
| **Direct Reportees** | None | **Indirect Reportees** | None |
|  |  |  |  |
| **Direct P&L Ownership** | N/A | **Revenue / Margin Accountability** | N/A |
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| **Key Responsibilities** | * Sorting, bulking and preparing waste for offsite disposal. For example, baling of plastic waste, bulking of paint tins, bulking of aerosols, sorting of non-hazardous wastes for landfill
* Ensuring all waste is stored safely in designated areas
* Offloading/loading vehicles with forklift
* Assisting drivers with loading/unloading vehicles
* Informing technical team when loads need to be booked out of site/skips exchanged
* Fulfil orders in a timely and efficient manner
* Look after related plant and equipment
* Accepting deliveries
* General housekeeping on site
* Follow systems of work in place for your safety
* Take care to make sure your activities do not put others at risk
* Any other reasonable request
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| **Prepared by** | Lauren Hill | **Date** | 14 November 2021 |
| **Inducted by** | …………………………………………… | **Inductee Acceptance** | …………………………………………… |
| **Date** | …………………………………………… | **Date** | …………………………………………… |